



1720 Mars Hill Rd. #8, PMB #111
Acworth, GA 30101
(770) 529-7077
www.cornerstoneprep.org

SAMPLE LETTER TO BE SENT TO EMPLOYER

DATE

CONTACT

TITLE

COMPANY NAME

COMPANY ADDRESS

CITY, STATE, ZIP

Dear CONTACT:

I have been given an opportunity to participate in the *First Annual Cornerstone Prep Golf and Walk Classic* fundraiser on March 30, 2009 to raise funds for my child's school, Cornerstone Preparatory Academy. As one of your employees, I would like for you to consider matching the funds my family will raise for this event.

The Academy is in its fifth year and during this time, has grown and is now in need of expansion. This fundraiser will specifically address our building needs as we continue to help parents build in their child a firm foundation of academic excellence and Christian discipleship.

Cornerstone Preparatory Academy uses a unique educational model designed to bring together the best attributes of traditional schooling with the best attributes of home schooling and integrate them into one model. The immediate goal is quality, cost-effective, college preparatory education accomplished in a way that gives parents more time for imparting the faith and values they hold precious.

By keeping our tuition cost-effective, we allow families the opportunity to be a part of this great academy. That is why this fundraiser is so vital, in order to cover our costs on the building fund.

Thank you for your time in considering this worthy cause and thank you in advance for your generosity.

Sincerely,

YOUR NAME

Cornerstone Preparatory Academy is a 501c3 organization under IRS regulations.